

# Notice of Variation of Account Details

Please complete your details and return to BOQ Specialist  
GPO Box 2539, Sydney, NSW, 2001 or fax to 1300 131 400



Products and services are provided by BOQ Specialist - a division of Bank of Queensland Limited ABN 32 009 656 740 AFSL and Australian credit licence No. 244616.

## For recurring payments only

### PROMPT ACTION REQUIRED

This Notice of Variation of Account Details authorises BOQ Specialist to notify Debit Users and Credit Users of changed account details on client's behalf. BOQ Specialist must send each Debit User and Credit User, through its Sponsor or User Financial Institution (FI) (as the case may be), a copy of this signed Notice, together with the particular Schedule relevant to that User.

Debit Users and Credit Users are required to verify (by signature comparison or other means) that this form has been properly authorised by the client before making any changes to the client's Direct Debit or Direct Credit arrangements. Debit Users and Credit Users must action this request promptly and contact the client if there is any doubt as to the client's authorisation.

### ACKNOWLEDGEMENT AND CONSENT

I/We have switched financial institutions and as a result my/our account details, for the purposes of Direct Debits and Direct Credits, have changed.

I/We authorise BOQ Specialist to notify each Debit User and Credit User listed in the attached schedule, through its Sponsor or User FI, as the case may be, of my/our changed account details on my/our behalf.

I/We acknowledge that provision of this Notice, together with the relevant schedule attached, to each such Debit User or Credit User will change the account details set out in my/our direct debit arrangements and direct credit agreements with them. The other terms of my/our original Direct Debit Request and Direct Credit arrangements are not affected.

I/We instruct each such Debit User and Credit User, with immediate effect, to use the new account details provided below for my/our Direct Debits/Direct Credits.

Please use **BLOCK LETTERS**

#### Old Account Details

Account Name	<input type="text"/>		
BSB Number	<input type="text"/> - <input type="text"/>	Account Number	<input type="text"/>

#### New Account Details

Account Name	<input type="text"/>		
BSB Number	<input type="text"/> - <input type="text"/>	Account Number	<input type="text"/>
Name of FI	BOQ Specialist - a division of Bank of Queensland Limited		

I/We confirm that I am/we are authorised to operate the account represented by the BSB and Account Number shown above (New Account Details).

#### Client name (please print)

<input type="text"/>
Client Signature
<input type="text"/>

#### Client name (in terms of the account authority)

<input type="text"/>
Client Signature
<input type="text"/>

Date	<input type="text"/> / <input type="text"/> / <input type="text"/>
Email	<input type="text"/>

Phone Number	<input type="text"/>
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#### NEW FI USE ONLY

To Sponsor/User Institution	<input type="text"/>	[User FI Name]
Date Sent	<input type="text"/> / <input type="text"/> / <input type="text"/>	

Print the required number of schedules - One (1) per Direct Entry (DE) User

**SCHEDULE**

Direct Debit(s) / Direct Credit(s) with:

Name of User  DE User ID

Full Account Name

New Account Details

Direct Debit(s) / Direct Credit(s) with:

Name of User  DE User ID

Full Account Name

New Account Details

Direct Debit(s) / Direct Credit(s) with:

Name of User  DE User ID

Full Account Name

New Account Details

Lodgement Reference	Name of Remitter	Last Payment Date	Amount	Debit / Credit	Client Identification Number with Debit User e.g. billing number, contract number, policy number
<input type="text"/>					
<input type="text"/>					